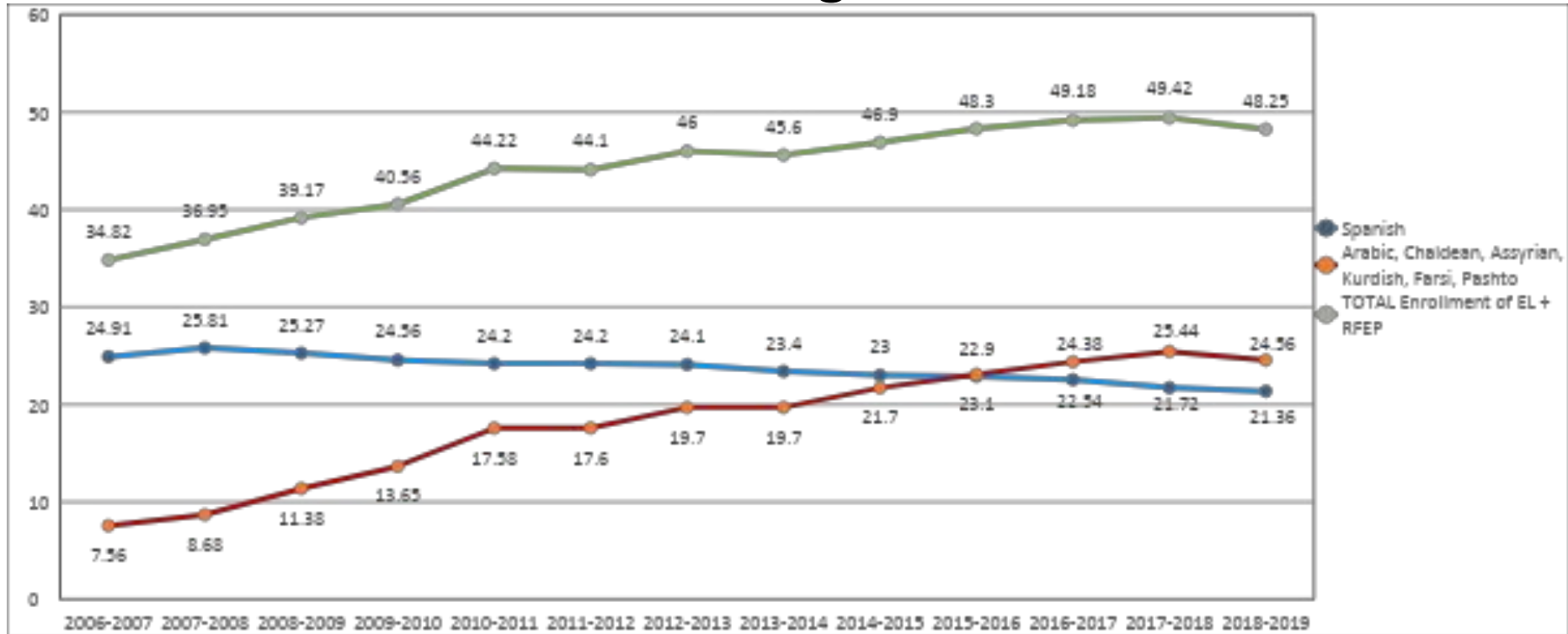


Advocating for the needs of English Learners

# The English Learner Advisory Committee (ELAC)



# Percentage of students that speak a language other than English at home



# WHAT IS ELAC?

English

Learner

Advisory

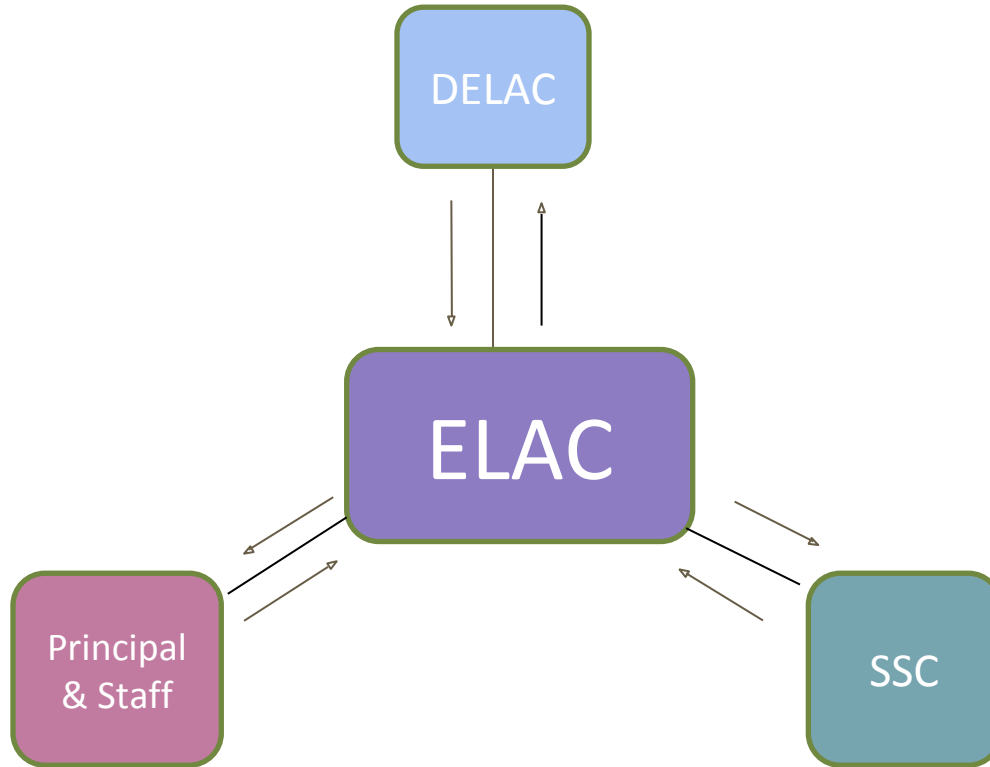
Committee

A place that parents can use as a platform to express concerns and ideas to both the school and the district, to inform the decisions of the School Site Council (SSC).

# What is the purpose of ELAC?

- To advise the principal and staff in the development of a school plan for English Learners and submit the plan to the School Site Council (SSC) for consideration.
- Assist in the development of the school-wide needs assessment
- Develop parent awareness of the importance of regular school attendance
- Elect at least one member to the District English Learner Advisory Committee (DELAC)

# How will ELAC provide advice?



# What are some examples of training and information I will receive during ELAC meetings?

- ❖ Parent rights
- ❖ Programs and services available for English Learners
- ❖ Programs and services available to assist my child in learning English
- ❖ How Title I and Title III budgets provide services to English learner students
- ❖ Support from community liaisons
- ❖ Providing information and recommending changes to the School Site Council for the school site plan

# ELAC Officers

- All ELAC officers **must be** parents of:
  - EL students or
  - RFEP students
- ELAC officers cannot be employed by the District
- A member shall hold only one (1) officer position at a time.
- Officers cannot serve at two schools during the same school year.

# Responsibilities of ELAC Officers

- Perform duties and responsibilities of their elected office
- Actively participate in agenda planning meetings
- Include information about the District Master Plan for English Learners on their agendas



# ELAC Officers

**CHAIRPERSON/  
President**

- Preside over all committee meetings
- Assist in planning the agenda
- Is fair and impartial at all times
- Ensure that minutes are properly recorded
- Perform additional duties appropriate to the office of the chairperson

# ELAC Officers

**VICE-  
CHAIRPERSON/  
Vice President**

- Represent the chairperson in his/her absence or in assigned duties
- Participate in agenda planning
- Assist the chairperson as requested

# ELAC Officers

## Secretary

- Keep minutes of all regular and special called meetings
- Transmit accurate copies of the minutes of all meetings to members
- Assist with general communication to members
- Assist the principal in maintaining records at the school site for five years
- Keep contact information as provided only by the members
- Participate in the planning of the agenda

# ELAC Officers

## DELAC Representatives

- The DELAC advises on matters pertinent to EL/RFEP Programs.
- They are the liaison between District and school site
- They report to the district information from the site and vice versa
- Members and officers serve for the duration of the school year.

# CORE COMMITTEE

At Magnolia, we elect a CORE COMMITTEE in lieu of ELAC officers. We find this better suits our school site and allows for more flexibility.

Our bylaws reflect this option.

We do need a DELAC representative or two.

# This year meetings will be held in two ways

Core committee may come on campus, with no more than 10 in the MPR.

Temperature screening and symptom checking is mandatory.

No younger siblings at this time.

RSVP is required in advance with community liasions.

OR attend via zoom

Agenda and documents will be sent in advance to your email via parent square.